E Asset Tracking

Group Meeting 2

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| Date | Who attended | Time Started | Time Finished |
| 07/03/2018 | RW, DM, FW, WR, JS, AB | 8:00 | 10:00 |

Agenda

* Last week action item review
* Tutorial presentation
* Legal documents
* Project scope
* Action items

Minutes

* Last week action items

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| --- | --- | --- | --- |
| Item | Date Due | People Responsible | Completed |
| Group Repository/Landing page | Sunday 4 March | Rob, Woojin | Yes |
| Designing standardised meeting header | Wednesday 7 March | Dillon | Yes |
| Project Plan Document | Sunday 4 March | Alisha | Yes |
| Slides/Presentation | Wednesday 7 March | Franklin | Yes |
| Client Meeting Agenda | Friday 2 March | Jordan | Yes |

* Tutorial presentation
  + Franklin had prepared a series of slides, group worked on filling out the information
  + Used landing page information
* Legal documents
  + Forms provided by the client (NDA and IP)
  + Meeting scheduled with ANU legal for 27th March (earliest possible)
* Project Scope
  + <http://gaorfid.com/personnel-tracking-system/>
  + <http://www.blueglue.com.au/products_2/personnel_tracking.html>
  + <https://www.orbcomm.com/africa/industries/personnel-tracking>
  + <http://litumiot.com/employee-people-tracking/>
  + <http://www.wavetrend.net/personnel-tracking.php>
  + Highly saturated market
  + Project will most likely look at optimising an existing system for implementation in one of the target environments/data processing for asset management to improve efficiency
  + Scope subject to change

Action Items

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| --- | --- | --- |
| Item | Date Due | People Responsible |
| Market Research | 15/03/18 | All |
| NDA Meeting | 27/03/18 | Woojin |
| Market Analysis Report | 15/03/18 | All |
| Tag Report Feedback | 15/03/18 | All |